



Board Meeting Minutes
May 18, 2023
5:30 p.m.

Board Members Attendance: Faith Arthur, Deandria Benett, Dr. Sharon Daniels, Christopher Green, Kalin Halls, Henry Miller, Charlene Nimmons, Devin Randolph, James Rickenbacker, and Laura Washington

Staff Present: Kathy Jenkins and Sarah Hayes

Call to Order

Board Chair, James Rickenbacker called the meeting to order 5:35 p.m. A moment of silence was observed and an opportunity for public time was given.

Executive Director Report:

Executive Director, Kathy Jenkins, provided program updates and a YTD Budget Report. The remaining FY23 budget (all Funding Sources) was appx. \$131,737 with an anticipated \$59,000 of additional expenses. The maximum allowed from State Allocation is \$42,421 or 15 %. The maximum allowed for administrative functions is 13% and Core Functions is 12%; OCFS is currently at 10.5% Administrative Expenses and 9.39% Core Functions.

Executive Committee Report

Board Chair, James Rickenbacker reported 50% of the Board Members have responded to the FY 23 Board Survey and provided survey results. Chairman Rickenbacker attended the South Carolina First Step A Night to Remember and reiterated that Board Members are required to attend at least 1 event per Fiscal Year. In-person Board meetings will resume in FY24.

Organizational Report

Committee Chair, Faith Arthur, announced a Legislative Appointee application is pending review. Representation from Western Orangeburg County has remained a priority for the board and may be filled if the candidate is appointed. FY '24 Board Meeting will re-convene on August 17th 2023.

Resource Development

Resource Development Chairman, Henry Miller discussed the importance of the Resource Development Plan for FY 24. The Resource Development Plan reveals the organization's FY23 YTD efforts and the expectations for the FY24. Mr. Miller reminded members that Board Giving is a minimum of \$25 per year. He suggested a goal of \$500 for each Board (funds raised or a personal donation). Faith Arthur suggested a \$25 challenge to kick-off the year where each Board Member would bring \$25 to the first Board Meeting in August. Henry Miller made a motion to approve the FY24 Resource Development Plan, Dr. Sharon Daniels seconded the motion, and the vote was unanimous.

Chairman Rickenbacker requested a motion to move into Executive Session. Faith Arthur made a motion to move to Executive Session at 6:30pm, Charlene Nimmons seconded the motion, and the vote was unanimous.

To invest in our community, to support families and caregivers of children birth to age 5, to improve school readiness, and to ensure children realize their full potential.